

ADDENDUM No. 1

Dated June 30, 2017

Request for Proposal (RFP)

RP213-2017-04 For New Office Furniture and Related Services

REVISE Section 4 APPENDIX / EXHIBIT LISTING, to read as follows

Appendix A – Furniture Specification Spreadsheet (also issued separately, as MS Excel spreadsheet)

Appendix B – Floor Plan

Appendix C - Existing Workstation Components Not to be reused

Exhibit A – Systems Furniture Performance Specifications

ADD Exhibit B – CAD Drawings (issued separately with this Addendum)

End of Addendum No. 1

CLARIFICATIONS – QUESTIONS & ANSWERS

Please see the answers below regarding any questions raised in relation to this RFP.

1. Question

Are you willing to accept alternates for both the items stated ‘to match existing’ as well as all other products listed in Appendix A?

Answer

We will not accept alternates for items that are to match existing.

For other items, an alternate of similar quality can be proposed as a cost savings effort, but we would still like to see that cost on the spec items if at all possible (some vendors may not have access to all items).

2. Question

Can you clarify the need for the 36 month price protection when the agreement is for a period up to 2 years?

Answer

Price protection would be for 24 months.

3. Question

Would like to establish what “related services” may involve?

Answer

Supply and install of new furniture. Disposal of existing furniture is no longer required.

4. Question

Can we request CAD drawings if available?

Answer

Issued with this Addendum, furniture cad drawings/plan, as a separate document.

5. Question

Please confirm what the grayed out areas on APPENDIX A indicate.

Answer

They greyed out areas are existing furniture that is being brought over.

6. Question

Please confirm if responsibility or relocation of REUSE furniture

Answer

Existing furniture responsibility and relocation is out of scope.